

## NEBOSH International General Certificate:

### Course Description

#### Aim

The course is appropriate for staff that have received little or no formal, structured training, or who wish to acquire an internationally recognised qualification. Included in this group are those managers who may hold the company position of safety advisor as part of their duties.

Many companies are now taking the concept of incorporating the International General Certificate in Occupational Safety and Health course as an integral feature of their development programme, with the principle objective of increasing management awareness of their responsibility. Such training has the effect of ensuring both legal compliance and reducing the costs of accidents and ill health at work.

#### Course Objectives

Upon completion of this course, candidates will be able to:

- identify common and obvious hazards in the workplace, and be able to recommend remedial actions;
- investigate accidents (including near misses), and make logical, cost-effective recommendations to prevent recurrence;
- identify the main items of health and safety legislation and/or best practice that apply to workplaces;
- recognise the human and organizational problems that must be overcome to achieve a safe and healthy environment;
- use information sources to advise managers on safety matters.

#### Course Style

The primary method of learning will be via guided study and assignments to develop the knowledge and skills required for the final assessment. Considerable use will be made of videos and slide shows. Homework will be set at the end of every day, which will require 45-90 minutes study per evening.

Delegates' progress will be monitored through continuous assessment and evening work.

#### Assessment

All participants will be required to carry out a 30 minute inspection of a real workplace area, after which they will be given 90 minutes to prepare a written report on their findings, using a report FORM provided, covering the hazards observed and remedial action recommended.

A written examination in the form of two individual papers will be sat on the final day, Part 1 a.m., Part 2 p.m.. Both papers are of 2 hours' duration.

The course tutors will mark the practical test reports in accordance with NEBOSH criteria and NEBOSH will mark the two written papers. Results will normally be advised within 10 weeks of examination date by NEBOSH.

Unlike most of our competitors, we are happy and proud to be judged by our results, not with vague statements BUT WITH FACTS! In 2007, (98 candidates), BSS students achieved the following, (please see our competitors UK Local Pass Rate, Jan - Mar 2006 in brackets), BSS overall pass rate: 81%, (75%), of which BSS Distinction 14%, (11%), Credits 47%, (25%).

Accredited By: NEBOSH

Duration: 10 Days and 1 Day Theory Exam

Available in company



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# BSI GROUP AND BRITISH SAFETY SERVICES ARE PRESENTING NEBOSH COURSE

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## COMPANY PROFILE

British Safety Services (BSS), based in Birmingham in the UK, is a specialist in Health and Safety. Their expertise is in the delivery of health, safety and environmental training, consultancy, audit and food hygiene training. BSS advises companies on their health and safety strategies, policies and procedures, conducts training needs analyses then formulates and delivers bespoke training programmes to meet identified needs. They have been successfully providing these services to companies throughout the world for almost 20 years.

BSS now has a large number of clients worldwide, including Enertech Doha, Qatar Petroleum, Al Futtaim Carillion, BAT Industries, Uzbekistan; Petronas, Malaysia; PDO, Oman and Sabic, Saudi Arabia. BSS' extensive range of UK clients includes Local Authorities, Fire Brigades, the Learning and Skills Councils, various NHS Trusts and, as a sub-contractor, numerous colleges. Feedback from clients is invariably favourable.

### Courses

BSS is approved to deliver accredited courses by the main two health and safety bodies in the UK; the National Examination Board in Occupational Safety and Health (NEBOSH) and the Institution of Occupational Safety and Health (IOSH).



Courses available include:

#### \* NEBOSH

- National Diploma
- National General Certificate
- International General Certificate
- Fire Certificate
- Construction Certificate

#### \* IOSH

- Safety for Senior Executives
- Managing Safely
- Supervising Safely
- Working Safely courses

we can deliver the above mentioned courses at your premises

"in conjunction with our partner company"

BSS clients regularly achieve pass rates exceeding average UK national rates. Recently, two NEBOSH National General Certificate courses conducted for Directors/Project Managers of Al-Futtaim Carillion Building had excellent results; a 93% overall pass rate, including 5 distinctions and 6 credits.

In addition to the courses above, BSS also offers a detailed portfolio of accredited health and safety courses from other bodies, including:

- CIEH (Chartered Institute of Environmental Health)
- IEMA (Institute of Environmental Management)
- ECITB (Engineering Construction Industry Training Board)
- RTITB (Road Transport Industry Training Board)
- CITB (Construction Industry Training Board)
- BSC (British Safety Council)
- SPA Passport (Safety Pass Alliance Passport)

For a full list of courses, please visit [www.bssukhse.com/courseoverview.aspx](http://www.bssukhse.com/courseoverview.aspx)

### Instructors

All of British Safety Services' instructors have either a NEBOSH Diploma or the National General Certificate. They have been practicing safety professionals for a minimum of 15 years. Furthermore, they are all 'train the trainer' qualified, and have vast experience in delivering the high level of service that our clients expect. All our consultants are qualified in Building or Mechanical Engineering, Psychology or Architecture and are members of IOSH.



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## NEBOSH Award in Health & Safety at Work (Level 2)

### Course Description

#### Aim

This 5 day qualification, has been set at Level 2 within the UK Qualifications framework, is aimed at managers and supervisors and similar roles, and offers a general introduction into workplace health and safety. It is an ideal preparatory course for those intending to progress onto the NEBOSH International General Certificate.

Course Aims: The course is appropriate for staff that have received little or no formal, structured training, or who wish to acquire an internationally recognized qualification.

Many companies are now taking the concept of incorporating internationally recognized NEBOSH courses as an integral feature of their management development programme, with the principal objectives of increasing management awareness of its responsibility, ensuring both legal compliance and reducing the costs of accidents and ill health at work.

#### Course Objectives

Upon completion of this course, candidates will be able to:

- identify common and obvious hazards in the workplace, and be able to recommend remedial actions;
- investigate accidents (including near misses), and make logical, cost-effective recommendations to prevent recurrence;
- identify the main items of health and safety legislation that apply to workplaces;;
- recognize the human and organizational problems that must be overcome to achieve a safe and healthy environment;
- use information sources to advise managers on safety matters.;

### Course Content

The course comprises 2 units;

#### Unit WHS1: Workplace Safety Foundations

- Element 1: Foundations of Health & Safety.;
- Element 2: Responsibility for Health & Safety.;
- Element 3: Health & Safety Risk Assessment and Control.;
- Element 4: Work Equipment Health & Safety.;
- Element 5: Transport Safety.
- Element 6: Electrical Safety.
- Element 7: Fire Safety.
- Element 8: Manual Handling and Repetitive Activities.
- Element 9: Hazardous Substances.
- Element 10: Health & Safety in the Working Environment.
- Unit WHS2: Risk Assessment Activity.
- This involves the student conducting a risk assessment on a workplace task that with which they are familiar. A completed risk assessment will be handed in to the tutor upon course completion for marking.

#### Course Style

- The primary method of learning will be via guided study and exercises to develop the knowledge and skills required for the final assessment.
- Considerable use will be made of videos and slide shows.
- Homework will be set at the end of every day, which will require 45-90 minutes work per evening on aspects of their risk assessment project.
- Delegates' progress will be monitored through continuous assessment and evening work.

#### Assessment

- All participants will be required to carry out a risk assessment of a task with which they are familiar within their workplace area, and will consider the hazards present, people affected and remedial action recommended.
- A further one hour, 40 questions, multiple-choice examination will be sat on the final day.
- The pass mark on both elements of the assessment is 60% and the grade awarded is either pass or fail. Re-sits will be available for those that fail.
- The course tutors will mark the risk assessments in accordance with NEBOSH criteria and NEBOSH will mark the multiple-choice examination paper. Results will be advised within one month of the examination date by NEBOSH.

This course is also known as NEBOSH Level 2

#### Reference Material

Each delegate will receive a course manual, which is designed to follow and complement the NEBOSH syllabus. In addition BSS reference books will be available for individual and group work.

#### Recommended Reading

Introduction to Health and Safety at Work: The Handbook for Students on NEBOSH and other Introductory Health and Safety Courses by Phil Hughes and Ed Ferrett.

ISBN-10: 0750666234. Typical cost: £30.00;

#### Please Note

This NEBOSH Award is a new concept and is on 'pilot' at this time, with BSS being one of the very few organizations chosen by NEBOSH to trial it.

Presently we anticipate the courses being conducted on an 'in company' basis only with it expected to go 'live' early 2010, allowing us to publish public dates.

Please feel free to call us to discuss your specific needs.